

Moving
PennDOT
Forward



Driver and Vehicle Services Update

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P.O. Box 68031, Harrisburg, PA 17106-8031

This bulletin may be downloaded by visiting the Driver and Vehicle Services
website at www.dmv.pa.gov

Tom Wolf, Governor

Leslie S. Richards, Secretary

BULLETIN NO. 18-10

May 2018

SPECIAL EDITION

Dealer/Agent Account Credits

As you know, effective January 21, 2018, PennDOT began a registration plate reissuance for older Pennsylvania registration plates that may be weathered, damaged, or unreadable. Section 1331 of Title 75, the Pennsylvania Vehicle Code, provides for the reissuance of current registration plates previously issued under Section 1331.

We have received numerous requests for assistance in determining the amount of credit a dealer/agent has available. To determine the amount of credit available for inventory purchase, dealers/agents must refer to their latest packing slip they received. The available credit balance appears in the top right corner of the packing slip, labeled "Account Balance." This balance is the total credit available for the dealer/agent's use as of the date on the packing slip. The below image illustrates the two fields dealers/agents should review to determine the amount of credit on balance.

Order Creation Date: 02/28/2018
Organization: Business Name
BUID: 12345
Business Unit: Business Unit

Order ID: OR-1234567
Account Balance: \$195.00
To Be Picked Up By : 0.00
12345

We encourage dealers/agents to continue tracking the number of D, E, F, Y plates they replaced as a result of this general reissuance. This will allow dealers/agents to track their credits related to the general reissuance separate from any other credits owed to the dealer/agent. This credit can be applied to future temporary tag orders. At the time the new order is received, dealers/agents should review the fields again as illustrated above for any additional credits that may have been applied since the last order. If there is a discrepancy in the amount of credit that was received since the last credit that was applied, please contact us at RA-PDAgentCredits@PA.gov.

We are working on improving this process to report to you the amount of credit applied to a dealer/agent account. As improvements occur, dealers/agents will be notified in a future Driver and Vehicle Services Update bulletin.

**AGENTS ARE REQUIRED TO ENSURE ALL OF THEIR EMPLOYEES RECEIVE PENNDOT'S DRIVER
AND VEHICLE SERVICES UPDATE BULLETINS**