PennDOT District 10

Construction Unit

3YR Internal Audit schedule

Standards	Processes	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	2024 Auditors
Production and Service Provision	**8.5**													
Employee Performance Review Processing - C1														
Customer Satisfaction - C2														
Equipment Procurement - C3														
Internal Audit - C4														
Execution of Consultant Agreements - CA1														
Open-End Agreement Work Order Creation - CA2														
AAR (After-Action Review) - CPM1												X		G. Guntrum, Sherry
Work Order Creation - F1														
Finals Unit Project Set-Up - F2														
Finals Unit Project Closeout - F3													X	Clever, Halmes
Right-to-Know, Treasury Database Update - F4													X	Curry, Gotwald
Field Operations - Startup - FO1														
Field Operations - Project Management - FO2														
Field Operations - Project Closeout - FO3											X			Strong, Houston
Field Operations - E&S Details - FO4														
Field Operations - Field Peer Reviews - FO5				X										Suhadolnik, Schneider
Design Error Review - FO6														
In-House Design Requests - GT1														
Construction Consultation - GT2														
Geotechnical Hazard Inspection and Remediation Process - GT3											X			Wasilko, Pacsia
Geotechnical Review of Consultant Reports - GT4														
Review of Contractor Submissions - GT5														
Mine Variance Review - GT6														
Compaction Control - GT7				X										Masisak, Pisarcik
Subcontractor Approval - LC1			X											Surkala, Corle
Labor Compliance Project Review - LC2														
Material Supply Letter - M1														
Equipment Verification - M2			X											Barate, Murone
Initial Aggregate Plant Inspection - Annual - M3			X											Steffy, Housholder
Initial Bituminous Asphalt Plant Inspection - Annual - M4														
Initial Concrete Plant Inspection - Annual - M5														
District Quality Assurance, Hot/Warm Mix Asphalt Plant 30 Day Review - M6														
Warranty Review - M7														
Structural Plans Review - SC1				X										J. Painter, Kunc
Disposal of Bridge Paint Waste - SC2														
Project Initiation-Local Bridge Projects - SC3														
		0	3	3	0	0	0	0	0	0	2	1	2	
							2024 Total =			**11**				
				Completed Audit										