Pennsylvania Department of Transportation
Hazardous Materials Endorsement
Fingerprint Authorization Letter

This is your Fingerprint Authorization Letter. This authorization allows you to submit fingerprints in order to apply for your Federal Security Threat Assessment needed to obtain or retain a hazardous materials endorsement on your Commercial Driver's License (CDL).

You must pre-register and pay the applicable fingerprinting fee prior to appearing to be fingerprinted. ($21.50; increasing to $22.75 effective January 1, 2019). To pre-register, visit www.penndotfp.pa.gov or call 1-844-321-2101. You will need to have your driver's license information and Service Code for Pennsylvania available when pre-registering. The Pennsylvania Service Code is 1KG87H.

Once you have pre-registered, you will need to take this Fingerprint Authorization Letter to an approved PennDOT fingerprint location. A complete listing of fingerprint locations is available at www.penndotfp.pa.gov. If you do not have internet access, you may call 1-844-321-2101 for location information.

When you appear at an approved PennDOT fingerprint location, you may be asked to provide this Fingerprint Authorization Letter along with your valid Pennsylvania driver's license as proof of identity. If you did not pay the applicable fingerprinting fee at the time of pre-registration, you will be required to pay by either debit/credit card, or money order or a cashier's check made payable to Idemia. (Please note: No cash transactions or personal checks will be accepted by the fingerprint vendor. Debit/credit card payments will only be accepted if the name of the applicant matches the name on the card.)

Your fingerprints will be sent to the Pennsylvania State Police for forwarding to the Federal authorities to begin the Federal Security Threat Assessment. PennDOT will be notified after the Federal Security Threat Assessment has been completed. Please allow 120 days from the date of your fingerprinting for PennDOT to be notified. PennDOT must receive clearance to issue you a CDL with a hazardous materials endorsement from the U.S. Department of Homeland Security, Transportation Security Administration.

When TSA completes the background check, you will receive the results in the mail. Upon approval, you may renew your current CDL or, if you are applying for the Hazmat for the first time, PennDOT will mail you a duplicate CDL displaying the Hazmat Endorsement.

Complete processing of the FBI Criminal history background check should take no longer than 120 days. If you did not receive their results from the Transportation Security Administration within this time frame, they should call TSA's help-desk at 1-855-347-8371 (8:00 AM - 10:00 PM Eastern, Monday - Friday).

This is not a driving document.

You may use this authorization only to submit fingerprints as part of your Federal Security Threat Assessment. You must appear in person at an approved PennDOT fingerprint location. We recommend you submit your fingerprints immediately after completing your hazmat knowledge test.

PLEASE NOTE: YOU MUST REAPPLY AND RESUBMIT ALL APPLICABLE FEES ($34.00 TSA FEE AND APPLICABLE FINGERPRINTING FEE) ($21.50; increasing to $22.75 effective January 1, 2019) IF YOU DO NOT COMPLETE THE BACKGROUND PROCESS WITHIN SIX MONTHS OF THE INITIAL APPLICATION.

ORI: PAHAZ000Z
OCA: PA(plus 8 digit PA DLN)

Visit us at www.dmv.pa.gov or call us at 717-412-5300. TTY callers — please dial 711 to reach us.