



**ATTENTION: Official Inspection Stations, Quality Assurance Officers, and
Pennsylvania State Police**

BI14-05

Vehicle Inspection Division Safety Inspection Bulletin

November 2014

Topics in this Bulletin:

UPDATE: Discontinuance of Dealer Counter Service for Processing Certificates of Inspection Orders

**DISCONTINUANCE OF DEALER COUNTER SERVICE
FOR PROCESSING CERTIFICATES OF INSPECTION ORDERS**

Effective December 1, 2014, certificates of inspection and inserts ***will no longer*** be available through the dealer counter service at the Riverfront Office Center in Harrisburg. Certificates of inspection and inserts may be ordered through the mail or a sticker order, payable by check (no cash) to include shipping (\$5.00), may be placed in the drop box at the Dealer Counter. Dropped orders will be filled daily, Monday through Friday, and mailed to the inspection station. You should order certificates of inspection on an "as needed" basis, allowing up to 30 days for delivery.

We appreciate your understanding while we make this change. The Department continues to monitor and audit the usage of inspection stickers in the program. This new process will enhance and provide additional controls over sticker issuance. We understand our timely fulfillment of your order is also of the utmost importance.

If you have any questions, please contact the Vehicle Inspection Division at (717) 787-2895.

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