

ATTENTION: ALL ENHANCED INSPECTION STATIONS
QUALITY ASSURANCE OFFICERS AND PENNSYLVANIA STATE POLICE

R07-1

RECONSTRUCTED VEHICLE BULLETIN

FEBRUARY 2007

TOPIC(S) IN THIS BULLETIN:

ENHANCED RECONSTRUCTED VEHICLE PROCESS QUESTIONS AND ANSWERS

Since the start of the Enhanced Vehicle Safety Inspection Program on January 1, 2007, many of the participating inspection stations, on-line business partners and public have had questions regarding different aspects of the program. Below you will find the most common questions (in **BOLD** print) and the answers. Please be sure to make this bulletin available to all staff involved with the inspection process.

Please note that future correspondence regarding the Enhanced Vehicle Safety Inspection Program will be sent electronically. Most enhanced stations have already provided an e-mail address for this purpose. If you do not have an e-mail account, please check our website periodically for updates by going to www.dmv.state.pa.us and clicking on the Business Partner link, then select 'Station Owners and Mechanics'.

Can I use photos of a vehicle supplied by the customer?

Yes, as long as the photos are of the front, rear and both sides of the vehicle and they are signed by the Enhanced Safety Inspection mechanic that performed the inspection of the vehicle. Additional photos for motor homes, collectible vehicles, etc. may also be required. Please refer to the Enhanced Vehicle Safety Inspection Self-Study Training and Reference Guide for specific photo requirements.

Can we use the old MV-426B application?

No. Beginning January 1, 2007, only the new MV-426B application with a revision date of 12-06 may be used.

What type of vehicles may I inspect as an Enhanced Vehicle Safety Inspection Station?

An Enhanced Vehicle Safety Inspection Station may only perform enhanced inspections on those vehicle types for which their certificate of safety appointment allows.

For the purpose of having a reconstructed title issued, can I (as the Enhanced Vehicle Safety Inspector) inspect vehicles owned by myself or my business?

No. Regulations prohibit the owner of the vehicle from being the inspecting mechanic. However, an employee of the business who holds a valid Enhanced Vehicle Safety Inspector license may perform the enhanced inspection.

For the purpose of having a reconstructed title issued, can I (as a Certified Document Reviewer) review and sign off on applications for vehicles owned by myself or my business?

Yes.

If my station does on-line processing, who do I contact to answer questions regarding on-line processing?

Questions or problems regarding processing should be referred to the integrator (CVR, PAMS or TRIVIN) that provides your on-line capability.

What type of inspection sticker do I put on the MV-426B and which half is to be affixed to the MV-426B application?

The type of inspection sticker used on the MV-426B application is dependent on the type of vehicle you are inspecting. If you are inspecting a heavy truck or bus, the top portion a semi-annual sticker containing the last seven (7) digits of the serial number must be affixed to the MV-426B application. If you are inspecting a motorcycle or light trailer, the bottom portion of an annual outside sticker containing the entire serial number must be affixed to the application. For all other vehicles, you will use the top portion of an annual sticker containing the last seven (7) digits of the serial number. Please refer to page 21 of the Enhanced Vehicle Safety Inspection Self-Study Training and Reference Guide for an example.

What information must be completed on the back portion of the annual or semi-annual inspection sticker which gets affixed to the MV-426B application?

The VIN, enhanced inspector's signature and station number must appear on the portion of the sticker affixed to the MV_426B. Please refer to page 21 of the Enhanced Vehicle Safety Inspection Self-Study Training and Reference Guide for an example.

Which types of applications have to be done on-line?

All MV-426B applications for a reconstructed vehicle, flood vehicle or reconstructed flood vehicle where the proof of ownership is a Pennsylvania title or Pennsylvania salvage certificate.

Can customers opt to send their application to PennDOT for processing instead of having it processed online?

No.

Which applications have to be sent to PennDOT for processing?

MV-426B applications for modified, collectible, recovered theft, specially constructed vehicles or street rods must be forwarded to PennDOT for processing. MV-426B applications where the proof of ownership is an out-of-state document or where a VIN plate must be issued (or reissued) must also be forwarded to PennDOT for processing.

How should the Certified Document Reviewer complete Section H of the MV-426B application?

The Certified Document Reviewer should mark the appropriate check block for each applicable title brand and sign their name on that line. If online processing is required, that block should also be checked and the Certified Document Reviewer should sign in the area below the check block (where the application currently asks for the Certified Document Reviewer's printed name), along with the date and Reviewer's ID number (see figure below). In the near future, the MV-426B form will be modified to accommodate space for the Certified Document Reviewer's signature and printed name.

For example, if a vehicle qualifies for a reconstructed title brand, the Certified Document Reviewer should check the block beside "Reconstructed" and sign their name on that line. If online processing is required for the application, the Certified Document Reviewer should also check the block marked "Online Processing Required" and sign in the area below the check block (see figure below). All applications should contain the date and Reviewer ID number in the spaces provided at the bottom of Section H.

CERTIFIED DOCUMENT REVIEWER: I hereby state that I have examined the title application and all related supporting documentation and found it to qualify for the title brand(s) indicated by my signature in the appropriate block(s) below. Further, I state the information set forth herein is true and correct to the best of my knowledge, information and belief. This verification is made subject to the penalties of 18 Pa. C. S. §§4904, relating to unsworn falsification to authorities.
Signature must appear in all applicable blocks below.

<input type="checkbox"/> Reconstructed	<input type="checkbox"/> Specially Constructed
<input type="checkbox"/> Flood	<input type="checkbox"/> Recovered Theft
<input type="checkbox"/> Reconstructed/Flood	<input type="checkbox"/> Reconstructed/Recovered Theft
<input type="checkbox"/> Street Rod	<input type="checkbox"/> Specially Constructed Street Rod
<input type="checkbox"/> Collectible	<input type="checkbox"/> Modified

ONLINE PROCESSING REQUIRED: (If Certified Document Reviewer's signature does not appear in this block, forward application to PennDOT for processing)

Print Name of Certified Document Reviewer _____ DATE _____ REVIEWER ID # _____

How do we complete Section D of the MV-426B application?

In addition to affixing the sticker in Section D, all other information **must** be completed (see figure below), including the Inspector Signature, Inspection Sticker Serial Number, Date of Inspection, Station Number, Station Phone Number, Odometer Reading, Vehicle Identification Number, Printed Name of Inspector and Inspector (Mechanic) Number. Depending on the circumstances, the check block for “VIN to be issued by PennDOT” and “Out-of-State Title/Salvage Certificate Attached” may be checked.

D VEHICLE INSPECTION and VIN VERIFICATION		
<p>AFIX STICKER USING CLEAR TAPE (TOP & BOTTOM ONLY). STATION NUMBER, VIN AND MECHANIC SIGNATURE MUST APPEAR ON THE BACK OF THE STICKER.</p> <p>PRIOR TO AFFIXING STICKER FACE DOWN TO THIS FORM, COVER THE ENTIRE REVERSE SIDE OF THE STICKER WITH CLEAR ADHESIVE TAPE.</p> <p>ON FORM MV-431 OR FORM MV-480, IN THE 'OLD ODOMETER' BLOCK, LIST 'RECON'.</p>	<input type="checkbox"/> VIN To Be Issued By PennDOT (Application must be sent to PennDOT for Processing.)	<input type="checkbox"/> Out-of-State Title/Salvage Certificate Attached (Application must be sent to PennDOT for Processing.)
	Date of Inspection	Vehicle Identification Number
	Station Number	Printed Name of Inspector
	Station Phone Number	Inspector (Mechanic) Number
	Inspector Signature	Odometer Reading: (If the odometer has been read or replaced, see instructions)
Inspection Sticker Serial Number		

If I’m inspecting and completing an application for a trailer less than 3,000 pounds, which is not required to have an annual inspection, do I have to put half of an annual outside inspection sticker on the MV-426B application?

Yes. The presence of the sticker on the application confirms the vehicle was at an Enhanced vehicle Safety Inspection Station.

If I hire a new enhanced safety inspector or document reviewer, what must I do?

Contact your Quality Assurance Officer and provide a criminal background check for the new employee.

When do I have to attach receipts to an MV-426B application?

Receipts are needed when any major component part (as listed in Section F of the MV-426B application) is purchased and used in the reconstruction/modification of the vehicle. Note: Dealers authorized to offer vehicles for sale in Pennsylvania are not required to provide receipts for components taken from their business inventory.

When does an MV-1 need to be submitted with an MV-426B application?

If online processing is required, the Applicant Summary provided by the online processor and signed in their presence can be substituted for the MV-1. Otherwise, an MV-1 needs to be submitted with an MV-426B application if the applicant’s name does not appear on the face of the proof of ownership. An MV-1 must also be submitted for all MV-426B applications where the proof of ownership (title or salvage certificate) is from another state. Only authorized agents who are eligible to complete title transfer forms on behalf of PennDOT have access to Form MV-1. Therefore, you may need to direct your customer to one of these authorized PennDOT agents if they require Form MV-1.

How do I become an on-line business partner capable of processing MV-426B applications that my business completes?

In order to become a participating company in the On-Line Registration Program you must first be authorized and contracted as an Issuing Agent. Requests for issuing agent contract information may be requested by e-mail us at OLRecon@state.pa.us. Once approved, you may then contact one of the Business Partners (listed below) for information and costs for doing this on-line business.

- TRIVIN Phone # (860) 448 3177 Ext 4709
- CVR Phone # (440) 729-1885
- PAMS Phone # (717) 505-5054

Will on-line businesses process and provide titles “over-the-counter”?

No. All titles will be mailed from PennDOT to the address that appears in Section A of the MV-426B application.

How much can I charge for an enhanced vehicle safety inspection?

There is no set fee for the enhanced inspection since it is “market-driven”. Stations are required to post their fees for all inspection services including enhanced vehicle safety inspections (pass or fail).

If I have questions regarding the process, who do I contact?

Enhanced Inspection Stations with questions should contact PennDOT by emailing us at OLRecon@state.pa.us or by telephoning 717-705-6991. While most answers will be provided sooner, please allow one working day for a response.

If a customer presents a salvage vehicle for an enhanced inspection and claims that no repairs were necessary to restore the vehicle to road-worthy condition, how should I proceed?

Some vehicles may require the replacement of few or no components in order to restore them to road-worthy condition. For example, an older model vehicle may have body damage sufficient to cause the vehicle to be declared a total loss. However, the damage may be minor enough to pass the enhanced inspection process without replacement of the damaged components.

If there is no visible damage to a salvage vehicle and the customer claims no work was required to reconstruct the vehicle, enhanced stations may contact PennDOT’s Special Services Unit to request assistance in researching the vehicle history to determine if the MV-426B application should be processed. The Special Services Unit can be reached via e-mail at OLRecon@state.pa.us or by calling 717-705-6991.

How do I notify PennDOT if my e-mail address changes?

In order to continue receiving electronic updates regarding the Enhanced Vehicle Safety Inspection Program, please contact us at OLRecon@state.pa.us and provide your station number, station name, any e-mail addresses that should be removed from our distribution list and any e-mail addresses you would like added to our distribution list.