



SUBCONTRACTOR'S PAST PERFORMANCE REPORT CONFIDENTIAL REPORT

Interim Report

Mid Term Report

Final Report

District: _____

Subcontractor: _____

Contract No.: _____

Business Partner ID No.: _____

County: _____

Superintendent: _____

State Route No.: _____

Evaluator: _____

1. Managing the Project

- The superintendent has the ability to manage the project, has knowledge of contract specifications, submits paper work on time, adheres to schedule, and follows a logical sequence of work.
- There is an established chain of command used to make timely decisions that are beyond the authority of the superintendent. Is responsive to and cooperative with the Department.

Performance Criteria

Meet/Exceeds Expectations

Fails to Meet Expectations

(Provide comments below)

Comments:

2. Managing Compliance

- The subcontractor completes all work in accordance with specifications and accepted construction practices.
- The subcontractor independently takes measures to correct deficiencies with materials or workmanship to assure compliance with specifications.

Performance Criteria

Meet/Exceeds Expectations

Fails to Meet Expectations

(Provide comments below)

Comments:

3. Safety-Traffic

- The subcontractor has an established and practiced safety plan and responds to safety concerns identified by inspectors.
- The subcontractor independently enforces the Department safety policies (hard hats, safety vests, etc.).

Performance Criteria

Meet/Exceeds Expectations

Fails to Meet Expectations

(Provide comments below)

Comments:

4. Managing Resources <ul style="list-style-type: none"> • The subcontractor employs skilled craftsmen who are capable of successfully completing the work, without rework. • The subcontractor uses proper equipment and has an adequate quantity of equipment to meet the project specifications and schedule. 	Performance Criteria	
	Meet/Exceeds Expectations <input type="checkbox"/>	Fails to Meet Expectations <input type="checkbox"/> (Provide comments below)

Comments:

Note: Any category 'Fails to Meet Expectations' requires comments and ADEC signature.

Evaluator: _____ Date: _____

Assistant Construction Eng/Mgr.: _____ Date: _____

Assistant District Exec. for Construction: _____ Date: _____

Subcontractor: _____ Title: _____ Date: _____

Sign and check appropriate box:

Are you aware of Publication 408, Section 110.05 which states "Within 7 calendar days of the receipt of current estimate and final payments from the Department, pay all subcontractors their earned share of the payments, including all retainage, provided the terms and conditions of the applicable subcontract or purchase agreement have been reasonably met"?

Yes No

Do you feel that you were paid promptly by the Prime contractor in accordance with Publication 408, Section 110.05?

Yes No

Instructions: This form should be completed for all subcontractors performing on all Department projects.
 Send completed form to: *PennDOT - Bureau of Project Delivery
 Contract Management Division
 400 North Street 7th Floor
 Harrisburg, PA 17120-0094
 Fax: (717) 783-7969*

Additional Comments: