



# AUTHORIZATION FOR CONTRACT WORK

DATE: \_\_\_\_\_ COUNTY: \_\_\_\_\_

CONTRACT NO.: \_\_\_\_\_ S.R.: \_\_\_\_\_ SECTION: \_\_\_\_\_

TO: Contractor \_\_\_\_\_

You are hereby authorized to perform the work described below:

Additional Work at the contract Unit Price

Extra Work at a Negotiated Price

Within ten (10) days of receipt of this authorization, submit backup data, in the form of a material/labor/Equipment breakdown or an acceptable engineering analysis, to support the price. Pending acceptance of The Price by the Engineer, force account records will be kept by the Department.

Extra Work on a Force Account Basis.

Submit an Itemized Force Account estimate within three (3) working days.

Item No.	Fund	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST

A Change in Contract time may be warranted as a result of the additional and/or extra work describe above. At this time, the number of working days and calendar days show below are an estimate of the potential change in contract time. An official time extension request, if necessary, will be processed by the Department at the appropriate time and in accordance with Section 108.06.

\_\_\_\_\_ WORKING DAYS

\_\_\_\_\_ CALENDAR DAYS

**CONTRACTOR'S REPRESENTATIVE**

**DEPARTMENT'S REPRESENTATIVE**

X  
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 SIGNATURE  
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 TITLE  
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