Green Light – Go
Pennsylvania’s Municipal Signal Partnership Grant Program

Local Grant Process Overview: May 28, 2019

Note: This document does not apply to PennDOT Element Projects.
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Green Light – Go Grant Program
Local Grant Process Overview

Summary

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- **Step 1:**
  - Develop conceptual project and solicit PennDOT input via Scoping Form.
  - Prepare and submit GLG Application to PennDOT.
  - Follow Program Guidelines.
  - Refer to Frequently Asked Questions.

- **Step 2:**
  - Grant selections are announced via press release.
  - PennDOT then sends a letter to all applicants indicating the selection result, regardless of grant award or not.
  - Award notification letters give info on how to accept or decline offer.

- **Step 3:**
  - Formally accept a grant by doing the following:
    - Submit by Mail:
      1) Municipal resolution
      2) Acceptance letter
    - Complete Online:
      1) Authorized Official
      2) Signed grant agreement
  - Follow Grant Agreement Guidelines.
  - Coordinate with District Traffic Unit to determine level of design effort needed.
  - Perform or contract engineering and design, as needed.
  - Follow grant agreement’s consultant selection requirements, as needed.
  - Ultimately, prepare and submit updated traffic signal plans and/or all relevant permits.

- **Step 4:**
  - Identify local bidding requirements per municipal code.
  - Collect documentation of project invoices from contractor.
  - Collect documentation of proof of payment to contractor.

- **Step 5:**
  - Submit requests for reimbursement to PennDOT.
  - Follow Reimbursement Instructions.
  - Use Grantee Request for Reimbursement Form.
  - Submit requests as soon as costs are incurred, no more than once per month.
  - PennDOT performs final inspection of project and project records before payment of final reimbursement.

- **Step 6:**
  - Maintain full and complete records for five years from final payment, following the Terms and Conditions.

- **Step 7:**
  - Collect documentation of project invoices from contractor.
  - Collect documentation of proof of payment to contractor.

- **Step 8:**
  - Final reimbursement closes-out the grant agreement.
Introduction

This Local Grant Process Overview gives high-level instructions to municipalities who are applying for and/or currently participating in Green Light-Go (GLG), Pennsylvania’s Municipal Signal Partnership Grant Program. GLG is administered by the Pennsylvania Department of Transportation’s (PennDOT’s) Bureau of Maintenance and Operations (BOMO). This process overview is specific to Local Grants, as the process for PennDOT Element Projects varies. The Local Grant Process Overview defines the progressive steps and processes that a municipality will need to execute during the lifecycle of a GLG grant: from the initial grant application to the final grant close-out procedure. The eight (8) steps of the Local Grant Process are summarized below:

For more information on the program, please review the GLG portion of the Department’s Traffic Signal Portal website:

http://www.dot.state.pa.us/Portal%20Information/Traffic%20Portal/FUNDGLG.html
STEP 1: Grant Application

Grant funding through GLG may be utilized for a range of operational improvements to existing traffic control signals located in Pennsylvania. The types of eligible projects are listed in the GLG Program Guidelines posted on the BOMO GLG website:

http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG_INFO.pdf

Prior to application submission, applicants are required to complete a project scoping form, which is an Appendix to the GLG Program Guidelines and available from the following link:

http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG_Scoping_Form.pdf

The purpose of the scoping form is to ensure that the project scope is consistent with the program goals and requirements, and will allow PennDOT to assist applicants with refining the scope to ensure a successful project (e.g., equipment of compatibility, appropriateness of project for the location, etc.).

After completing the scoping process, the full application is to be submitted electronically through the dotGrants system. The application form should be completed following the GLG Program Guidelines. The electronic application form through dotGrants is available at:

https://www.dotgrants.state.pa.us/GLG/Module/PADOT/BOMO_GLG_Default.aspx

In addition to the GLG Program Guidelines, the Department maintains the answers to a list of Frequently Asked Questions (FAQs), which is posted on the GLG website at:

http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG_FAQ.pdf

The typical GLG grant application timeframe runs from October to January of each year but may vary from year to year. The exact dates in which applications will be accepted between are typically announced in the Pennsylvania Bulletin and on the GLG website in late summer or early Fall.
STEP 2: Grant Selection & Notification

The Department will review the grant applications and select the applications that will be awarded the grant(s), based on the **GLG grant selection process and criteria**, which are explicitly defined in the GLG Program Guidelines, found on the GLG website:

http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG_INFO.pdf

Once the Department has finalized the grant selections, the **Governor’s Office will announce the grant selections through a formal press release**. Following the press release, the Department will, in writing, notify each applicant who has submitted a completed application regardless of whether the application was selected or not.

The **written award letter** issued to an applicant will describe specific award terms, conditions, and matching fund requirements, and will be accompanied by a **grant agreement**. The letter will be sent by mail and by email and will have a clearly identified date of issuance or mailing. The letter will contain **instructions on how to accept or decline the offer** (see Appendix I – Sample Award Letter for a sample award letter).
STEP 3: Grant Agreement

As described in STEP 2: Grant Selection & Notification, the grant award letter will be accompanied by a grant agreement. To formally accept the grant agreement (a.k.a. the ‘Reimbursement Agreement’), the municipality must complete the following actions:

A. Pass Municipal Resolution

As described in the GLG Terms and Conditions, the municipal governing body must pass a resolution identifying the individual who is an Authorized Official in dotGrants and granting them authority to execute the GLG Reimbursement Agreement, and all future grant-related documents, on behalf of the municipality electronically within the dotGrants system.

A municipal resolution must be adopted prior to Reimbursement Agreement signature in dotGrants. The individual identified in the municipal resolution is the only Authorized Official that may then electronically sign the Reimbursement Agreement in dotGrants. The individual’s title as specified in the resolution should be the same title that is listed in the person’s dotGrants user account. This is critical, the titles must match, or the resolution will be rejected by the Department. If the municipality desires to designate multiple individuals with the ability to execute the GLG Reimbursement Agreement and future grant-related documents, the resolution must use the term “or” to designate multiple individuals since the dotGrants system is only able to accept one signature per document.

The grant award letter identifies any existing users who are already registered as Authorized Officials in dotGrants and who can execute the Reimbursement Agreement in dotGrants. Grantee’s should review this list for accuracy. For Grantees who do not have Authorized Officials in dotGrants or who wish to change their Authorized Official, registration information is provided on the dotGrants website.

B. Mail Originals to PennDOT

The municipality must submit by mail:

- Municipal Resolution (see Step 3A above)
- Acceptance Letter … (a.k.a Funding Commitment Letter)

As described in the GLG Terms and Conditions, the applicant shall, within 60 days of the date of issuance or mailing of the award offer (whichever is later) and by mail, notify the
Department, as provided in subsection (b)(2), whether the offer is accepted or declined.

A letter from the Grantee must be provided and state that the organization formally accepts the GLG grant award. In addition, the letter must indicate the amount and source of matching funds (see Appendix II – Sample Acceptance Letter for a sample acceptance letter).

- Send the original municipal resolution and acceptance letter (with ink signatures) via mail to the following address (copies and scans will not be accepted):

  Pennsylvania Department of Transportation
  Bureau of Maintenance and Operations, Green Light-Go Program
  400 North Street, 6th Floor
  Harrisburg, PA 17120

C. Sign Grant Agreement in dotGrants

The municipality must complete the following online in dotGrants (https://www.penndot.gov/Doing-Business/Pages/dotGrants.aspx):

- Designate an Authorized Official
  - Existing Authorized Official in dotGrants. If the Grantee’s current Authorized Official in dotGrants is named as the Authorized Official in the municipal resolution, then no additional registration or designation is required. The Authorized Official may proceed to login to dotGrants to sign the grant agreement (after the municipal resolution is adopted).
  - No Existing Registered Users in dotGrants. If the Grantee does not currently have any registered users in dotGrants, register by following the instructions provided here: New User Registration Guide. After registering, send an email to RA-PDSIGNALFUNDING@pa.gov with the dotGrants User ID, municipality name, and name of the individual for the account to be activated, and indicate if the new user should be an Authorized Official for the Grantee.
  - No Authorized Officials in dotGrants. If the municipality does not have any Authorized Officials in dotGrants, send an email to RA-PDSIGNALFUNDING@pa.gov with the dotGrants User ID, Grantee name, and name of the individual to designate as an Authorized Official.
  - Need to Change the Authorized Official in dotGrants. If the municipality wishes to designate a new Authorized Official for executing the GLG Reimbursement Agreement, send an email to RA-PDSIGNALFUNDING@pa.gov with the dotGrants User ID, Grantee name, and name of the individual to designate as an Authorized Official.

- Sign the Grant Agreement … (a.k.a. the Reimbursement Agreement)

  After the municipal resolution and acceptance letter have been completed and mailed, the Grantee’s Authorized Official must formally sign the grant agreement, following the GLG agreement execution instructions posted on the GLG website:

  http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG_dotGrants_Agreement_Instructions.pdf
If the Grantee fails to return a signed agreement within 60 days of the award letter, the offer will lapse and become void. The Department may, at the discretion of the Secretary, extend the deadline for acceptance of the award offer.

After receiving all materials and the signed agreement, the Department will execute the grant agreement. As the Department’s grant agreement signature process progresses, update notifications will be automatically sent to the municipality through dotGrants. The Department may require corrections to the grant agreement during the review process and will coordinate with the grantee as needed.

Once the grant agreement execution process is complete, the municipality will receive an email notification along with an electronic copy of the fully executed agreement.

Receipt of the fully executed agreement by the grantee is considered Notice to Proceed with the project. No reimbursable costs may be incurred prior to full execution of the grant agreement.
STEP 4: Engineering & Design

Once the grant agreement has been signed and formally executed, the municipality can proceed into the engineering and design phase of the project, as needed, based on the scope of the project. If there is no engineering or design component needed, the municipality can proceed to STEP 5: Contract/Bid Development. Examples of work that would not require engineering include LED upgrades, uninterruptible power supply installation, and other types of equipment replacement that does not require an update to the previously-approved traffic signal permit.

If engineering is needed, the municipality can perform or contract the engineering and design work, as needed. Grantees must comply with conflict of interest provisions in PennDOT Publication 93, Policy and Procedures for Administration of Consultant Agreements, Section 1.5, which states: “7. A consultant that is involved with a grant application or preparing a Request for Proposal (RFP) for a particular project is not eligible for perform preliminary engineering or final design on that project.” For the purposes of GLG, preparation of technical supporting documents such as an engineering cost estimate is not considered involvement with the application and does not constitute a conflict of interest. Completing the narrative section of the grant application would be considered involvement and be a conflict of interest.

- Year 1, 2, and 3 Local Grant projects should select engineering consultants in accordance with applicable municipal procurement laws consistent with PennDOT’s Policies and Procedures for the Administration of the County Liquid Fuels Tax Act of 1931 and Act 44 of 2007 and the Liquid Fuels Tax Act 655 dated 1956 and as amended, Publication 9.

- Beginning with Year 4 Local Grant projects, the municipality must follow the consultant selection requirements identified in the project’s grant agreement, which will be one of the following:
  - Publication 9 (as described above).
  - Publication 740 (Local Project Delivery Manual), which requires a qualifications-based selection (i.e. cost cannot be considered during selection). One of the three procedures described in Section 3.5 of Publication 740 shall be used for selection of an engineering consultant:
    1. Designated Municipal Engineer. If a municipal engineer is used, the selection of the municipal engineer must have been in accordance with the procedures identified in Publication 740.
    2. Consultant Selection Procurement. The advertisement requirements for consultant selection will vary depending on whether or not the design cost exceeds $150,000.
    3. PennDOT Open-End Contract. A municipality may utilize one of PennDOT’s Open-End Contracts that have been advertised and selected specifically to assist with local projects.

  - PennDOT Design – For these projects, PennDOT employees or consultants will complete the final design, specifications, and estimates for the project and will provide the municipality with these documents to bid and award contracts for construction.
During this step, the municipality will need to coordinate with the appropriate PennDOT District Traffic Unit (see Appendix III – PennDOT GLG Contacts for a list of the District GLG contacts) to determine the level of design effort needed for the project. All technical designs should follow the appropriate federal, state, and local design guidelines and requirements, as determined by the District Traffic Unit.

The actions during this step culminate in the preparation and submission of:

- the updated traffic signal permit plan(s),
- the TE-160 Form(s) (Application for Traffic Signal Approval),
- and all other relevant permits (Highway Occupancy Permits, environmental clearances, etc.)

The above items must be submitted to the District Traffic Unit and/or all relevant agencies. (Please note that municipalities are not required to obtain PennDOT environmental clearance). All permits, including the traffic signal permits, should follow the appropriate agency’s technical design and presentation standards.

The District Traffic Unit will then review the updated traffic signal plan(s) and permit(s) and approve the permit revision or return the submission to the municipality with comments for correction. The municipality will address any comments and resubmit to the District Traffic Unit. This process will repeat until there are no further comments from the District Traffic Unit. The District Traffic Unit must approve the updated traffic signal permit(s) before the municipality can proceed to STEP 5: Contract/Bid Development.
STEP 5: Contract/Bid Development

The municipality must identify the appropriate bidding requirements per their municipal code. The dollar amount triggers for public bids, telephonic bids, and separate bids are generally subject to an annual adjustment which is published in an annual notice in the Pennsylvania Bulletin by the Department of Labor and Industry. The bid thresholds can be obtained from the following link: http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/Bid_Threshold.pdf.

When telephonic bids are required, the municipal codes generally require soliciting at least three quotes. When public bidding is required with newspaper advertisement, there is not a minimum number of bidders required. Grantees are encouraged to provide bid documents directly to qualified contractors in addition to the newspaper advertising requirements. The municipal codes should be reviewed for situations where no bids are received.

If bidding is required, the municipality should prepare the Plan, Specification, and Estimate (PS&E) bid documents, as necessary.

GLG projects must follow the Pennsylvania Department of Transportation Publication 408 Specifications. It is recommended that municipalities utilize the Department resources regarding special provisions and item price histories.

The use of the Department contractor prequalification is not required; however, the municipality may consider using this approach in their bid documents. Alternative requirements, such as IMSA certification or Department certification in specific work class codes (instead of prime contractor certification), could also be considered.

Whether or not bidding is required, the municipality must follow the current statewide prevailing wage requirements and construction material procurement requirements in the development of their contracts or in the execution of their work, as defined in the GLG Terms and Conditions (excerpts shown below).

d) Steel products used in a project funded by an award issued under this chapter must comply with the Steel Products Procurement Act (73 P. S. §§ 1881—1887).

Projects funded by awards under this chapter are subject to prevailing wage requirements as required under the Pennsylvania Prevailing Wage Act (43 P. S. §§ 165.1—165.17).

Furthermore, the municipality must also use the Department Bulletin 15 (Publication 35 Qualified Products List for Construction) approved products, regardless of right-of-way ownership.

Any contracts must also specify the construction completion date, to ensure that the project is completed within the timeframe defined in the grant agreement.

Finally, if the grant agreement or project scope needs to be amended for any reason, the municipality should contact their local District Traffic Unit.
STEP 6: Construction

In accordance with the GLG Terms and Conditions, the following construction records should be retained throughout the construction period:

- Monthly status updates
- Vendor and/or contractor invoices
- Proof of payment to vendor or contractor
- Applicable purchase orders
- Plans
- Inspection Reports
- Final inspection report showing acceptance for the project
- Records of disposition or correction of unsatisfactory work

Furthermore, the Department has the right to perform inspections during the construction phase (see excerpt below from the GLG Terms and Conditions).

**Inspection.**

(a) The Department or an agency of the Commonwealth, or both, or a person designated or authorized by the Department has the absolute right to inspect the project sites, proposed project sites, records and construction materials regarding a project funded by an award issued under this chapter.

(b) An inspection ordered by the Department or conducted under this chapter may include the following:

   (1) The reproduction and examination of records.

   (2) The taking of samples applicable to evaluation or project quality control.

   (3) The assessment of any factor relevant to the project, application or contract terms related to the award process.

(c) An award recipient's denial of access to records, failure to produce records or obstruction of an inspection may result in the withdrawal of the award and disqualification from future consideration for awards issued under this chapter.
STEP 7: Grant Reimbursement

GLG is a reimbursement-based program. The municipality will therefore be required to pay for costs (or pay vendor/contractors) directly and then submit request(s) for reimbursement to the Department, in accordance with the grant agreement.

Requests for reimbursement can be **submitted as soon as costs are incurred**, including during STEP 4: Engineering & Design, STEP 5: Contract/Bid Development, and STEP 6: Construction. Requests for reimbursement should be submitted **no more than once per month**.

Following the completion of the project construction, the municipality will submit their final request for reimbursement (explicitly noting on the GLG Reimbursement Request Form that it is their final request). The District Traffic Unit will then coordinate with the municipality to arrange a **final inspection of the project**. After the final inspection is complete and the project has been fully approved by the Department, the final reimbursement will then be paid to the municipality.

**Should any discrepancies be found** between the work completed and the Request for Reimbursement Forms, PennDOT retains the authority to deny the final Request for Reimbursement and/or to require the repayment of any portion of Green Light-Go grant funding that was previously dispersed to the grantee for ineligible project costs.

A. **Reimbursement Process for Year 1, 2, and 3 Local Grants**

The municipality should **follow the GLG Reimbursement Instructions** to submit reimbursement requests via email using the GLG Reimbursement Request Form, which are both posted on the GLG website:

GLG Reimbursement Instructions:
http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG%20Grant%20Reimbursement%20Instructions.pdf

GLG Reimbursement Request Form:
http://www.dot.state.pa.us/public/Bureaus/BOMO/Portal/GLG%20Reimbursement%20Request%20Form_Locked.xlsx

B. **Reimbursement Process for Year 4+ Local Grants**

The municipality shall submit requests for reimbursement electronically through the dotGrants system. Additional information regarding the electronic submission process will be available in spring 2019.
STEP 8: Final Grant Close-Out

The Department’s payment of the final reimbursement to the municipality formally closes-out the grant agreement unless other close-out requirements are defined in the grant agreement.

The municipality must maintain full and complete project records for five (5) years after the final reimbursement payment, according to the GLG Terms and Conditions.
Appendix I – Sample Award Letter

[Letterhead]

[Date]

[Applicant Representative Name]
[Municipal Applicant Name]
[Address Line 1]
[Address Line 2]

Dear Grantee:

On behalf of the Pennsylvania Department of Transportation, I am pleased to inform you that your application for Pennsylvania’s [Year] Green Light-Go Program has been approved. Your project, Central Business District Signal Improvements, will be awarded the requested amount of [$0,000], plus a required [00%] non-state match as indicated on your application.

**GRANT AGREEMENT**

The Grant Agreement signature process must be completed by the Grantee no later than [Month, Day, Year] (sixty (60) days after the date of this grant offer). The Grant Agreement is viewable and may be electronically signed through dotGrants ([https://www.penndot.gov/Doing-Business/Pages/dotGrants.aspx](https://www.penndot.gov/Doing-Business/Pages/dotGrants.aspx)) by your Authorized Official. Per our dotGrants records, your Authorized Official(s) include: [Name] (User ID: [000000]); [Name] (User ID: [000000]); [Name] (User ID: [000000]).

In addition to the Grant Agreement, a municipal resolution and formal grant acceptance letter are required by mail.

- **Municipal Resolution:** A municipal resolution must be adopted prior to Grant Agreement execution to allow the Authorized Official to execute the Grant Agreement and all future grant-related documents. It is advised that the resolution references the individual by title, not name. An original resolution with municipal seal must be mailed to PennDOT. Scans will not be accepted.

- **Acceptance Letter:** A letter from the Grantee must be provided and state that the organization formally accepts the Green Light-Go grant award. In addition, the letter must indicate the amount and source of matching funds. The original copy of the letter must be mailed to PennDOT. Scans will not be accepted.

To begin the signature process, please review the detailed instructions on the Traffic Signal Portal: ([http://www.dot.state.pa.us/signals](http://www.dot.state.pa.us/signals)). Please ensure the Authorized Official, as specified in your resolution, is the individual to execute the Grant Agreement.
TERMS AND CONDITIONS

Your application has been approved as a Local Grant (PennDOT Design) project, which has the following requirements:

- **Project Commencement:** The Project may not begin until the Grantee receives a fully executed Grant Agreement. Any costs incurred prior to the date of full execution will not be eligible for reimbursement.

- **Locally Administered:** The Project must be locally managed by the Grantee and it is their responsibility to administer all aspects of project completion.
  - The work shall be performed by the Grantee’s employees, contractors and/or consultants
  - The Grantee shall be responsible for preparing final design plans, specifications and estimates, environmental documents, and right-of-way plans, as necessary, and to perform any required utility relocation. The Grantee shall also be responsible for procuring construction and/or installation following the respective municipal bidding requirements.

- **Preliminary Engineering/Final Design:** As a Local Grant (PennDOT Design) project, PennDOT employees or consultants will complete the final design, specifications, and estimates for the project. The grantee is responsible for bidding and awarding contracts for construction and construction inspection. The costs incurred by PennDOT for preliminary engineering and final design will be deducted from reimbursement to the grantee for construction and construction inspection. All local matching funds shall be applied to construction and construction inspection costs.

- **Reimbursement:** Green Light-Go is a reimbursement grant program. Instructions for submitting Requests for Reimbursement are available on the Green Light-Go Portal linked above.

Once the Grant Agreement is executed, the Department will provide the Grantee with a grant award letter along with the fully executed Grant Agreement. By accepting the grant, the municipality agrees to the Terms and Conditions outlined in the Grant Application and on the Traffic Signal Portal: [http://www.dot.state.pa.us/signals](http://www.dot.state.pa.us/signals).

Thank you for your interest in the Commonwealth’s transportation system and advancing your Project through the Green Light-Go Program. We look forward to seeing your project implemented.

Should you have any questions, please contact [Name], Statewide Traffic Signal Operations Engineer, at [000-000-000] or [email address].

Sincerely,

[Name], Director
Bureau of Maintenance and Operations

Application: GLG-[Year]-[00000]-[0000]
Project ID: [Year]-[00000]-[00]
Appendix II – Sample Acceptance Letter

Letterhead

Date

[Name]
Chief, Traffic Operations Deployment and Maintenance Section
Bureau of Maintenance and Operations, Transportation Operations Division
Pennsylvania Department of Transportation
400 North Street
Harrisburg, PA 17120-0064

Re: [Project Title]
Funding Commitment Letter

Dear [Name],

On behalf of the [Applicant], I am submitting this letter as demonstration of [Applicant]’s commitment to provide match funding for [Project Title]. We are requesting [$0,000] in Green Light – Go Program funding, and have a secured match in the amount of [$0,000].

[Short paragraph with the project description and project cost].

At this time, [Applicant] has programmed a total of [$0,000] in [Funding Source 1] and [Funding Source 2] (if applicable) for the project. These matching funds are [100%] secured and committed to the project [if not secured, discuss when/how the funds will be committed]. This represents a match of [00%], and the funding will be applied towards [discuss what project elements will be paid for with matching funds].

Please accept the enclosed [type] of documents as proof that the [$0,000] in match funding is secured and committed for the project at this time. In addition, please accept this letter as demonstration of [Applicant]’s commitment to the project and providing the matching funds as outlined above.

If you have any questions regarding [Applicant]’s funding commitment in the amount of [$0,000], I welcome you or your staff to contact me directly to discuss the project and funding sources.

Sincerely,

[Name]
Appendix III – PennDOT GLG Contacts

Bureau of Maintenance and Operations
General information on Green Light-Go Program
Resource account: GLG@pa.gov
Steve Gault (717) 787-6988
Vanessa Shamberg (717) 783-9775

<table>
<thead>
<tr>
<th>District 1</th>
<th>Greg Maser</th>
<th>(814) 678-7014</th>
<th><a href="mailto:gmaser@pa.gov">gmaser@pa.gov</a></th>
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<tr>
<td>District 2</td>
<td>James Roman</td>
<td>(814) 765-0503</td>
<td><a href="mailto:jaroman@pa.gov">jaroman@pa.gov</a></td>
</tr>
<tr>
<td>District 3</td>
<td>Joseph Lyons</td>
<td>(570) 368-4250</td>
<td><a href="mailto:joselyons@pa.gov">joselyons@pa.gov</a></td>
</tr>
<tr>
<td>District 4</td>
<td>Thomas Pichiarella</td>
<td>(570) 963-3187</td>
<td><a href="mailto:tpichiarel@pa.gov">tpichiarel@pa.gov</a></td>
</tr>
<tr>
<td>District 5</td>
<td>Chris Surovy</td>
<td>(610) 871-4478</td>
<td><a href="mailto:CSUROVY@pa.gov">CSUROVY@pa.gov</a></td>
</tr>
<tr>
<td>District 6</td>
<td>David Adams</td>
<td>(Traffic Signal Section Manager) (610) 205-6576</td>
<td><a href="mailto:davidadams@pa.gov">davidadams@pa.gov</a></td>
</tr>
<tr>
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<td>Paul Lutz (Traffic Signals Supervisor – Chester and Delaware Counties) (610) 205-6565</td>
<td><a href="mailto:PLUTZ@pa.gov">PLUTZ@pa.gov</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>N.B. Patel (Traffic Signal Supervisor – Bucks County and Philadelphia) (610) 205-6589</td>
<td><a href="mailto:NIPATEL@pa.gov">NIPATEL@pa.gov</a></td>
<td></td>
</tr>
<tr>
<td>District 8</td>
<td>Eric Kinard</td>
<td>(717) 787-9237</td>
<td><a href="mailto:ekinard@pa.gov">ekinard@pa.gov</a></td>
</tr>
<tr>
<td>District 9</td>
<td>Tony Tanzi</td>
<td>(814) 696-6855</td>
<td><a href="mailto:TTANZI@pa.gov">TTANZI@pa.gov</a></td>
</tr>
<tr>
<td>District 10</td>
<td>Adam Marshall</td>
<td>(724) 357-2844</td>
<td><a href="mailto:ADMARSHALL@pa.gov">ADMARSHALL@pa.gov</a></td>
</tr>
<tr>
<td></td>
<td>Melissa McFeaters</td>
<td>(724) 357-3063</td>
<td><a href="mailto:mmcfeaters@pa.gov">mmcfeaters@pa.gov</a></td>
</tr>
<tr>
<td>District 11</td>
<td>Mark Penu</td>
<td>(412) 429-4969</td>
<td><a href="mailto:mpenu@pa.gov">mpenu@pa.gov</a></td>
</tr>
<tr>
<td>District 12</td>
<td>Emily Zarichnak</td>
<td>(724) 415-1045</td>
<td><a href="mailto:emzarichna@pa.gov">emzarichna@pa.gov</a></td>
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