

**PENNDOT – Engineering District 10-0
ISO 9001 Internal Audit Report
(01/13)**

Department	Audit	Date & Time of
Construction Unit	7.6	3/28/16 9:00am

Auditor(s)	Audit Objectives:
1. Greg Schnur 2. John Copeland	To ensure effectiveness of processes and compliance with ISO 9001

Name of Auditee(s)	Auditee(s) job Function
1. Paul Koza	1. ADE-Construction

Item(s) or areas audited
7.6 – Control of Monitoring and Measureing Devices

Auditee Comments:
○

<u>Plan approved by: (Management Representative)</u>
Tab Boyer

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Audit Criteria

External requirements (questions)

1.

External requirements (answers)

1.

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Internal requirements (questions)

1. Is there a master control list for all monitoring and measuring devices that are owned by the Construction Unit? Where is the document located?
2. Why is it that calibrations for such items as thermometers, concrete break machines, smart levels, torque wrenches and concrete air meters not addressed in this section?

Internal requirements (answers)

1. Currently there is no master list. Each unit that has a piece of equipment keeps track of individual information.
2. Those pieces of equipment are not Department owned and is a responsibility of the Contractor ensure the calibrations are completed.

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Overall Statement of Effectiveness of the Quality Management

Areas of strength regarding ability to meet requirements- including observed BEST Practices

1. N/A

Areas to consider for improvement:

1. There may be a need to create a master list to ensure ownership, positive control and to ensure calibrations are completed in an affective manner that would benefit the Unit.

Specific observed nonconformities (Findings): If Applicable, Follow-up Scheduled:

- 1.

Observations and auditor comments:

1. A master list should be created.

Statement of overall effectiveness of the system:

- To ensure there is control of monitoring and measuring devices, without a single point of documentation it is very difficult to ensure control. With the inclusion of a master list, will make it more affective.

Distribution of Audit Report:

- Manager of area audited
- A.D.E. Construction
- ISO Management Representative

Unit Manager Comments Including Follow-Up Action: (if any)

