



**ATTENTION: Official Inspection Stations, Quality Assurance Officers,  
and Pennsylvania State Police**

**BI16-04**

**Vehicle Inspection Division Bulletin**

**June 2016**

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(UPDATED IDENTIFICATION CARD)**

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**PROCESS TO SECURE NEW SAFETY INSPECTOR CREDENTIALS**

It has come to our attention that some safety inspectors exempt from taking the recertification exam are logging onto the exam and training portal to affirm their exempt status; however, they are logging off before securing their new identification card.

Your renewal letter will direct you to the on-line exam and training portal for registration. Updated identification cards are mailed to the inspector after successful completion of the on-line exam or after verification of the inspector's exam exemption status (if initially certified prior to January 1, 1983 and no category classes were taken after). Inspectors who successfully complete their exam will automatically receive their updated identification card included as part of the exam package.

**For exempt status inspectors, you must secure your identification card on-line through the on-line exam and training portal.** An \$8.95 fee will apply, which includes the cost of materials, shipping, and handling.

Following are the steps exempt inspectors must follow to update their inspector credentials.

- Once you have received your notification letter of pending expiration, register at the website address provided in the letter by clicking on the "sign up" link.
- After entering the information requested, you will be asked if you want to retain your exempt status. If you choose to retain your exempt status, select that option, check the box in the "Confirm" window, and click on "continue."
- After successfully completing the registration information, click on "continue to login" where you will be prompted to purchase a new inspector ID card, which will contain your new ID number and new expiration date.
- After purchase, a new ID card and certificate will be mailed to you at the address you entered during the registration process. These new credentials should arrive within 7-10 days.

**NOTE: Your expiration date will only be updated when you complete the step for securing your new inspector ID card.** If you have already setup an account, but forgot to secure your new ID card, please log back into your account to secure your card. You may obtain your card beginning 180 days prior to your expiration date.

## **ENHANCED VEHICLE SAFETY INSPECTIONS**

The vehicle owner must present acceptable proof of ownership in the form of one of the following at the time the vehicle is presented for the enhanced inspection:

- Pennsylvania Certificate of Title
- Pennsylvania Certificate of Salvage
- Certificate of Salvage issued by another state or jurisdiction
- Certificate of Title issued by another state or jurisdiction indicating the vehicle was branded in another state or jurisdiction. This designation may appear anywhere on the face of the certificate of title and may be referred to as reconstructed, rebuilt, rebuilt salvage, previously salvaged vehicle, etc.
- Manufacturer's Certificate of Origin (MCO) or Manufacturer's Statement of Origin (MSO) issued by a recognized manufacturer of vehicles. The MCO/MSO must be printed on security paper.
- Bill of sale for specially constructed vehicles only (e.g. kits, replicas, or vehicles built from various parts). If the vehicle was built from a kit, a copy of the assembly instructions should be included with the bill of sale.

### **Unacceptable forms of proof of ownership:**

- An MCO/MSO that indicates the vehicle is not intended for highway use or similar designation.
- Any title, certificate of origin, statement of origin or certificate of salvage that indicates the vehicle is to be used for parts only; is not suitable to be rebuilt or titled; or is not designated, constructed or intended for use on public roadways is not acceptable proof of ownership. This includes but is not limited to Manufacturer's Certificate of Origin and Manufacturer's Statements of Origin for All Terrain Vehicle's (ATV'S) and Off Road Vehicle's (ORV'S).
- A New York Certificate of Salvage (form MV- 907A) issued by the state of New York is not an acceptable proof of ownership.

Performing an enhanced safety inspection on a vehicle when an unacceptable ownership document is presented may result in the inspector's ability to perform inspections and station's enhanced vehicle safety inspection agreement being cancelled. Please contact the Special Services Unit at 717.705.6991 with any questions in regards to ownership documents that are presented at the time of the enhanced inspection.

## **TIRE STRETCHING**

The act of installing a smaller tire on a larger wheel commonly known as tire stretching, may be unsafe in regards to safe operation of the vehicle. When inspecting a vehicle on which tire

stretching is evident, inspectors should be vigilant to ensure the 'reject if' criteria listed in 175.80 is followed. Possible 'reject if' criteria that could be applied are:

- 175.80(b) **Internal Inspection**; (v) the front wheels can't be turned to the full right or left position without binding or interference, (vii) the number of turns of the steering wheel from a straight ahead tire position to the position to the top right is not equal to the number of turns to the top left stop within a tolerance of  $\frac{1}{4}$  turn.
- 175.80(e) **Beneath the Vehicle Inspection**; (ix) A tire's tread extends beyond the outer edge of the wheel housing inclusive of fender flares; (xxii) A tire is smaller than the manufacturer's recommended minimum size or below the manufacturer's recommended load rating, (2) (iv) The steering stops allow the tire to rub on the frame or chassis parts; (v) The front wheels are incapable of being turned to the right and left steering stops without binding or interference.

**Note:** To determine if a tire is "smaller than the manufacturer's recommended minimum size", you will need to determine if the overall diameter of the tire is smaller than the recommended minimum size. To accomplish this, the inspector can utilize resources such as the tire manufacturer or tire retailer websites, web-based tire diameter calculators, tire diameter smart phone applications, or printed tire specification charts which are available from parts stores and tool suppliers.

- 175.80(f) **Road Test**; There is a malfunction of the braking or steering mechanism, particular shimmy, wander, pull or other questionable behavior that affects safe operation of the vehicle.

If you have any questions, please contact the Vehicle Inspection Division at (717) 787-2895.

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