



SURRENDER OF A REGISTRATION PLATE

Registration Plate Must be Attached

For Department Use Only
Bureau of Motor Vehicles • 1101 S. Front Street • Harrisburg, PA 17104

A Applicant and Vehicle Information			
Name of Registrant		Vehicle Identification Number	
Registration Plate Number	Expiration Date Mo. Yr.	Title Number	
B The above registration plate is being returned to PennDOT for the following reason(s):			
1. <input type="checkbox"/> Replacement of Registration Plate	5. <input type="checkbox"/> Moved Out-of-State	9. <input type="checkbox"/> Exchange Registration Plate Issued	
2. <input type="checkbox"/> Vehicle Sold (no plate needed)	6. <input type="checkbox"/> Insurance Stop	10. <input type="checkbox"/> Termination or Lapse of Insurance	
3. <input type="checkbox"/> Voluntary Surrender	7. <input type="checkbox"/> Vehicle Returned to Dealer Within 20 Days	11. <input type="checkbox"/> Registration Privileges Suspended	
4. <input type="checkbox"/> Personalized Registration Plate - Issued _____	8. <input type="checkbox"/> Vehicle Deal Cancelled	12. <input type="checkbox"/> Other: _____	
C Decentralized Service or Full Agent Information (If applicable)			
The registration plate listed above was surrendered on _____ to the authorized agent below: <div style="text-align: center;">DATE</div>			
Decentralized Service or Full Agent Name			
Street Address	City	State	Zip Code
NOTE TO VEHICLE OWNER: You must retain a copy of this receipt in order to obtain a replacement registration plate from an authorized agent.			

FOR DEPARTMENT USE ONLY	Agent/Messenger No.
Date Received _____ Month Day Year	

INSTRUCTIONS

1. Vehicle owner and registration information must be listed in Section A exactly as shown on the vehicle owner's registration card.
2. In Section B, check appropriate reason the registration plate is being returned to PennDOT. **NOTE:** The registration plate must be attached.
3. If the surrendered registration plate is being surrendered to an authorized decentralized service agent or full agent, Section C must be completed by the authorized decentralized service agent or full agent and forwarded to PennDOT along with the registration card and registration plate. Decentralized service agents must forward through the Messenger Service Center. Full agents must mail this form to PennDOT's Bureau of Motor Vehicles, P.O. Box 68674, Harrisburg, PA 17106-8674. **If completed by an authorized decentralized service agent or full agent, a copy of this form must be retained by the authorized agent for at least three years.** A copy of this completed form must be provided to and retained by the vehicle owner and will be necessary to obtain a replacement registration plate, if needed at a later date.

If this form is completed by the applicant, the form and registration plate must be mailed to the Bureau of Motor Vehicles, P.O. Box 68597, Harrisburg, PA 17106-8597. A copy of this completed form must be retained by the vehicle owner and will be necessary to obtain a replacement registration plate, if needed at a later date.
4. To obtain a replacement registration plate, applicants must provide a copy of this completed form to a decentralized agent or PennDOT's counter service in Harrisburg for a replacement.