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Driver and Vehicle Services Update

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pennsylvania
DEPARTMENT OF TRANSPORTATION

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SPECIAL EDITION

In January 2006, PennDOT introduced changes to Pennsylvania's address and ID requirements. These changes were put in place to secure the process to deter fraud and address concerns with non-Pennsylvania residents titling and registering vehicles in the commonwealth.

Further, effective August 1, 2009, all agents are required to submit a photocopy of the front and back of one of the acceptable identification credentials with their title and registration applications.

Agents may only accept one of the following credentials for identification purposes in order to issue title and registration documents:

1. A valid Pennsylvania Photo Driver's License;
 2. A valid Pennsylvania Photo Identification Card;
 3. A valid Pennsylvania Photo Exempt Driver's License;
 4. A valid Pennsylvania Photo Exempt Identification Card; or
 5. A valid U.S. Armed Forces Common Access Card
- Dependents of Armed Forces personnel must provide a valid United States Uniformed Services Identification and Privilege Card (DD Form 1173).

Each of the identification documents listed above must be in the same name as the name listed on the motor vehicle application.

As a reminder, Title 67, Chapter 43.5 (f)(3) states "a copy of the document used for identification" must be retained at the place of business of the issuing agent for at least three years." Although agents are now required to submit a copy of the identification credential accepted, it is still required that issuing agents also retain a photocopy of the front and back of the acceptable identification credential.

The requirements for Pennsylvania identification do not apply to the seller or sellers of a vehicle. However, this does not exempt the seller or sellers from providing valid government issued photo identification for identification purposes when completing motor vehicle applications as the seller of a vehicle.

NOTE: Employers are responsible to share this information with their employees.